



St. James Parish Council

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council@stjamesparishla.gov

Vondra Etienne-Steib
Chairwoman

Jason Amato
Vice-Chairman

Linda Hubbell
Secretary

September 27, 2022

Honorable Members
St. James Parish Council

The St. James Parish Council will meet in regular session on Wednesday, September 28, 2022 at 6:00 p.m. in the Council Chambers of the Parish Courthouse Annex in Vacherie.

Prior to the meeting, at 6:00 p.m., a public hearing will be held to receive public input on the 2020 St. James Parish Redistricting Plan.

Please make every effort to attend.

Sincerely,

Linda Hubbell
Secretary

cc: Parish President Pete Dufresne & Staff
Assistant District Attorney Adam Koenig
The News Examiner/Enterprise
The Morning Advocate
L'Observateur

Note: St. James Parish will provide, upon request, reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact 1-800-846-5277 (TDD), 1-800-947-5277 (Voice) or 562-2400 (Handicapped) to discuss the particular accommodation needed.

Alvin St. Pierre, Jr.	Jason Amato	Ryan Louque	Mason Bland	Clyde Cooper	Vondra Steib	Donald Nash
District 1	District 2	District 3	District 4	District 5	District 6	District 7

AGENDA
ST. JAMES PARISH COUNCIL
Parish Courthouse Annex – 2631 Hwy 20, Vacherie, LA
WEDNESDAY, SEPTEMBER 28, 2022

6:00 P.M. PUBLIC HEARING

1. To receive public input on the 2020 St. James Parish Redistricting Plan (Bland)

6:00 P.M. REGULAR MEETING

I. CALL TO ORDER & ROLL CALL

II. PRAYER & PLEDGE

III. MINUTES

1. Approval of the September 14, 2022 regular meeting minutes

IV. PRESIDENT'S REPORT

V. PUBLIC COMMENT on any agenda item requiring a Council vote in accordance with La. R.S. 42:14.

VI. PRESENTATION

1. Allen V. Davis, Candidate for District Judge (Etienne-Steib)
2. Jordan Tremblay, Shell Convent presentation (Dufresne)

VII. APPOINTMENTS TO BOARDS AND COMMISSIONS

1. Resolution reappointing Craig Calcagno to the Gramercy Recreation Board (St. Pierre)

VIII. OLD BUSINESS

1. Acquisition of Land for Multi-purpose building (Etienne-Steib)
2. Update of drainage study for Forrestal to Pool Lane (Nash)

IX. NEW BUSINESS

1. Resolution to approve disbursement of payroll for the September 30, 2022 payroll (Etienne-Steib)
2. Resolution to approve disbursement of funds to pay pending current invoices and payables (Etienne-Steib)
3. Resolution in proclaiming October 2022 as Breast Cancer Awareness Month in St. James Parish (Bland)

X. DIRECTOR'S REPORT

XI. COUNCIL MEMBER'S REPORT

XII. MOTION TO ADJOURN

To view backup documentation please visit www.stjamesla.com/agendacenter

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The following resolution was offered and moved for adoption by Councilman _____, seconded by _____; and unanimously adopted:



**RESOLUTION 22-
ST. JAMES PARISH COUNCIL**

A RESOLUTION REAPPOINTING CRAIG CALCAGNO TO THE GRAMERCY RECREATION BOARD

WHEREAS, R. S. 33:4566 states in part that a Recreation District shall be governed by a Board of Commissioners and that the members of the board shall be appointed by the parish governing authority; and,

WHEREAS, the term of Craig Calcagno, a member of the Gramercy Recreation Board, will expire on October 4, 2022; and,

WHEREAS, Mr. Calcagno, has, since his original appointment, rendered services and performed duties faithfully and well; and,

WHEREAS, it is the wishes of the Parish Council that Craig Calcagno be reappointed: and,

NOW, THEREFORE, BE IT RESOLVED, by the St. James Parish Council, that Craig Calcagno, P. O. Box 989, 307 Tania Street, Gramercy, LA, is hereby reappointed to the Gramercy Recreation Board for a 5 year term expiring October 4, 2027.

And the resolution was declared adopted on this, the 28th day of September 2022.

Council Chairwoman

Secretary

Delivered to Parish President: _____

Approved: _____

Disapproved: _____

Parish President

Returned to Secretary on _____

At _____ AM/PM

Received by _____

* * * * *

C E R T I F I C A T E

I, Linda Hubbell, Secretary of the Council of the Parish of St. James, State of Louisiana, hereby certify that the foregoing is a true and correct copy of a resolution adopted by the St. James Parish Council in regular meeting held on the 28th day of September 2022.

Signed at Vacherie, Louisiana, this 28th day of September 2022.

(S E A L)

Linda Hubbell
Secretary

The following resolution was offered and moved for adoption by Councilman _____ and seconded by Councilman _____:

**RESOLUTION 22-
ST. JAMES PARISH COUNCIL**



**A RESOLUTION TO APPROVE DISBURSEMENT OF PAYROLL FOR THE
SEPTEMBER 30, 2022 PAYROLL**

WHEREAS, the employee payroll is September 30, 2022 and said payroll is reflected in the payroll disbursement report presented to the Parish Council with this Resolution.

WHEREAS, according to the Home Rule Charter, Article III §C(2)(a)(v), all checks and warrants drawn against the parish treasury shall be approved by a majority vote of the St. James Parish Council and the Parish Council by Resolution authorizes the administration to execute, sign or countersign any such check or draft in accordance with said provision.

THEREFORE, BE IT RESOLVED, that the St. James Parish Council does hereby approve disbursement of the September 30, 2022 payroll and further authorizes the Parish President and Director of Finance to execute all necessary documents, including but not limited to wire transfer forms with financial services institutions, to perfect the disbursement of payroll.

This resolution having been submitted to a vote, the vote thereon was as follows:

- YEAS:
- NAYS:
- ABSTAIN:
- ABSENT:

And the resolution was declared adopted on this, the 28th day of September 2022.

Council Chairwoman

Secretary

Delivered to Parish President: _____

Approved: _____

Disapproved: _____

Parish President

Returned to Secretary on _____

At _____ AM/PM

Received by _____

* * * * *

C E R T I F I C A T E

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Signed at Vacherie, Louisiana, this 29th day of September 2022.

(S E A L)

Linda Hubbell
Secretary

The following resolution was offered and moved for adoption by Councilman _____ and seconded by Councilman _____:

**RESOLUTION 22-
ST. JAMES PARISH COUNCIL**



**A RESOLUTION TO APPROVE DISBURSEMENT OF FUNDS TO PAY
PENDING CURRENT INVOICES AND PAYABLES**

WHEREAS, invoices payable to vendors, employees and other reimbursements due and all other current payables to be processed this week; and.

WHEREAS, according to the Home Rule Charter, Article III §C(2)(a)(v), all checks and warrants drawn against the parish treasury shall be approved by a majority vote of the St. James Parish Council and the Parish Council by Resolution authorizes the administration to execute, sign or countersign any such check or draft in accordance with said provision.

THEREFORE, BE IT RESOLVED, that the St. James Parish Council does hereby approve the disbursement of funds per the distribution report presented to the Parish Council reflecting the pending current invoices and other payables as of Thursday, September 29, 2022.

This resolution having been submitted to a vote, the vote thereon was as follows:

- YEAS:
- NAYS:
- ABSTAIN:
- ABSENT:

And the resolution was declared adopted on this, the 28th day of September 2022.

Council Chairwoman

Secretary

Delivered to Parish President: _____

Approved: _____

Disapproved: _____

Parish President

Returned to Secretary on _____

At _____ AM/PM

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(S E A L)

Linda Hubbell
Secretary

The following resolution was offered and moved for adoption by Councilman _____, seconded by Councilman _____; and unanimously adopted:

**RESOLUTION 22-
ST. JAMES PARISH COUNCIL**



**A RESOLUTION IN PROCLAIMING OCTOBER 2022 AS
BREAST CANCER AWARENESS MONTH IN ST. JAMES PARISH**

WHEREAS, Breast Cancer Awareness month is a worldwide annual campaign in October, involving thousands of organizations, to highlight the importance of breast cancer awareness, education and research; and

WHEREAS, according to the Centers for Disease and Prevention (CDC), breast cancer is the most common cancer among women; and,

WHEREAS, increasing the public's knowledge about the importance of early detection of breast cancer diagnosis and treatment can save lives; and,

WHEREAS, according to the Louisiana Breast and Cervical Health Program, an average of 23.7 Louisiana residents per 100,000 die each year from breast cancer, compared to a national average of 20.9 per 100,000; and

WHEREAS, as we display pink ribbons and wear pink clothing to raise awareness, we also support those courageously fighting breast cancer and honor the lives lost to the disease; and,

WHEREAS, Breast Cancer Awareness month is an opportunity to unite all citizens in our community to prevent breast cancer deaths through increased education and regular screening; and,

WHEREAS, this October, we recognize breast cancer survivors, those currently battling the disease, friends and families of a diagnosed patient, and applaud the efforts of our medical professionals and researchers working to find a cure.

NOW, THEREFORE, BE IT RESOLVED, that the St. James Parish Council and Parish President Peter Dufresne do hereby jointly proclaim October 2022 as NATIONAL BREAST CANCER AWARENESS MONTH in St. James Parish, and we urge all women in St. James Parish, as well as their family members, to get the facts about mammography.

And the resolution was declared adopted on this, the 28th day of September 2022.

Council Chairwoman

Secretary

Delivered to Parish President: _____

Approved: _____

Disapproved: _____

Parish President

Returned to Secretary on _____

At _____ AM/PM

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