

**RECORD OF PROCEEDINGS OF THE  
KEEP ST. JAMES PARISH BEAUTIFUL BOARD  
TAKEN AT A REGULAR MEETING HELD ON MONDAY, JULY 17, 2023**

The Keep St. James Parish Beautiful Board met in regular session on Monday, July 17, 2023, at 6:00 p.m. in the Conference Room at the St. James Parish Welcome Center in Gramercy, Louisiana.

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENT REFLECTION, AND ROLL CALL**

The meeting was called to order at 6:00 p.m. by Ken Guidry, Chairperson. The Pledge of Allegiance was led by Ken, followed by a moment of silent reflection. Roll call was then taken:

**PRESENT:** Ken Guidry, Chairperson, Mary Kliebert, Barbara Woods, Beverly Dumas, Darlene Riley, and Pam Poche, members.

Hollie Zeringue and Audrey Temple, representing St. James Parish Government, were also present.

**ABSENT:** Rachael Schexnayder, Marvis Brown, and Jude Gravois, members.

Special guest(s) in attendance – None.

**II. MINUTES**

Minutes of the Board's April 17, 2023 meeting will be presented for review and approval at a future meeting.

**III. OLD BUSINESS**

1. **Ethics training** – Ken Guidry again reminded the Board that everyone is required to again take the ethics training course for 2023. The course is now available on-line. All members will need to take the course and submit their completion certificate to Rose before the end of the year.
2. **Report on Spring parish-wide cleanup held on April 22.** – Ken Guidry reported the results of the Board-sponsored successful parish-wide cleanup which was held on April 22, 2023 as follows: 100 bags of trash were collected, 110 volunteers took part in the event, 2 loads of shingles were picked up, recyclables were picked up, and even a sofa was picked up. Koch Methanol and Nucor donated supplies and lunch for the event. Nucor also provided oak saplings (trees) that were given away at the event. It was suggested that Nustar might be interested in contributing to future events.
3. **Grants** – Mary Kliebert reported that Keep St. James Parish Beautiful received approval for grant requests for trash receptacles to be placed at the Lucher Park and a portable water refill station from Keep Louisiana Beautiful. More information about these grants will be provided at the next meeting.
4. **Koch Methanol Community Awareness Board (CAB)** – Ken Guidry, Darlene Riley and Mary Kliebert reported that they attended Koch Methanol CAB meetings to represent Keep St. James Parish Beautiful. The meetings provided information on Koch methanol safety records and procedures.

#### **IV. NEW BUSINESS**

1. **Litter Index** – Mary Kliebert reported that the litter index has been completed.
2. **Parish litter abatement crew** – Ken Guidry reported that he has received comments from the public indicating that the litter abatement crew has not been as effective as it previously was.
3. **Recycling** – Ken Guidry reported that Nucor has instituted a #1 plastics recycling program. The Keep St. James Parish Beautiful Board indicated that it would support a competition between Lutcher High and St. James High to see who can recycle the most drink bottles.
4. **Beautification** – Ken Guidry reported that the trees planted at St. James High School are doing very well. However, trees donated for planting at the Welcome Center have not been planted. Mary Kliebert reported that flower planting of the window boxes at the Welcome Center has been discontinued due to the lack of a way of monitoring the plants and suggested moving the irrigation system to another location.
5. **Electronics recycling and paper shredding event** – After a brief discussion, on motion of Mary Kliebert, seconded by Barbara Woods, and unanimously passed, the Board agreed to conduct another electronics recycling and paper shredding event this fall, similar to the very successful ones we have conducted in the past.
6. **State Keep Louisiana Beautiful Conference** – The State KLB Conference will be held on October 10 and 11, 2023 in Baton Rouge. Board members are to notify Ken Guidry if they plan to attend.

#### **V. COMMITTEE REPORTS AND COMMENTS FROM BOARD MEMBERS**

None, other than what was stated during the meeting.

#### **VI. NEXT MEETING**

Our next meeting will be held on Monday, August 21, 2023 at 6:00 o'clock p.m. at the Welcome Center in Gramercy, Louisiana. All meetings are open to the public.

#### **VII. ADJOURNMENT**

There being no other business to discuss, on motion of Pam Poche, seconded by Darlene Riley, and unanimously approved, the meeting was declared adjourned at 6:55 p.m.

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Ken Guidry, Chairperson

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Mary Kliebert, Acting Secretary

**RECORD OF PROCEEDINGS OF THE  
KEEP ST. JAMES PARISH BEAUTIFUL BOARD  
TAKEN AT A REGULAR MEETING HELD ON MONDAY, AUGUST 21, 2023**

The Keep St. James Parish Beautiful Board met in regular session on Monday, August 21, 2023, at 6:00 p.m. in the Conference Room at the St. James Parish Welcome Center in Gramercy, Louisiana.

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENT REFLECTION, AND ROLL CALL**

The meeting was called to order at 6:00 p.m. by Ken Guidry, Chairperson. The Pledge of Allegiance was led by Ken, followed by a moment of silent reflection. Roll call was then taken:

**PRESENT:** Ken Guidry, Chairperson, Pam Poche, Mary Kliebert, Marvis Brown, Jude Gravois, and Darlene Riley, members.

Rose Strickland and Audrey Temple, representing St. James Parish Government, were also present.

**ABSENT:** Rachael Schexnayder, Beverly Dumas, and Barbara Woods, members.

Special guest(s) in attendance – Devin Schexnayder of SWS at LSU and Keri Walker of St. James Parish Library were also present and were introduced to the Board.

**II. MINUTES**

1. Minutes of the Board's April 17, 2023 meeting will be presented for review and approval at a future meeting.
2. The Board did not meet in May and June, 2023 due to lack of quorums.
3. On motion of Pam Poche, seconded by Marvis Brown, and unanimously passed, the draft minutes of the Board's July 17, 2023 meeting, as amended, was approved by acclamation. Jude Gravois agreed to transcribe the minutes of the July 17, 2023 minutes into official form for signature and distribution.

**III. OLD BUSINESS**

1. **Ethics training** – Ken Guidry again reminded the Board that everyone is required to again take the ethics training course for 2023. The course is now available on-line. All members will need to take the course and submit their completion certificate to Rose before the end of the year.
2. **Report on Spring parish-wide cleanup held on April 22.** Ken Guidry reported that the results of the Board-sponsored successful parish-wide cleanup which was held on April 22 was reported to Keep Louisiana Beautiful (KLB), which resulted in positive recognition and publicity for the Parish and the Board.
3. **Grants update** – Mary Kliebert reported that we have received two grants through Keep Louisiana Beautiful:
  - a. Our grant request to KLB for a five-gallon portable water-filling station for use at our public events was approved. This is a reimbursable grant, which means that once the station is

purchased and necessary paperwork and Zoom meeting requirements are met, the grant will reimburse the cost of the station. Mary will move forward with getting everything done for the grant to be funded.

- b. Our grant request to KLB for five trash receptacles for Lutchter Park was also approved. On motion of Mary Kliebert, seconded by Darlene Riley, and unanimously approved, the Board agreed to spend up to \$150 for decals with the Keep St. James Parish Beautiful and Keep Louisiana Beautiful logos to be placed on the trash receptacles.
4. **Koch Methanol and Mosiac Community Awareness Boards (CAB)** – Our members have been attending on a rotating basis the Koch Methanol CAB. Several of our Board members intend to attend upcoming meetings of this CAB which will be held in September and November. We have had no contact yet from the Mosiac CAB.

#### IV. NEW BUSINESS

1. **Litter Index** – Mary Kliebert reported that she and several Board members/volunteers recently conducted a Litter Index of the parish in order to identify areas of the parish which experience a buildup of litter. Results of the Litter Index will be provided to the parish's litter abatement department and will be used to evaluate areas to clean up during our next parish-wide cleanup event.
2. **Parish litter abatement crews' methods** – Mary Kliebert suggested that we request the parish's litter abatement crews to collect and separate recyclables from the litter picked up in the parish and determine where the recyclables could be sent for recycling. The Board agreed with Mary's suggestion.
3. **Recycling** – Concerning recycling, Keri Walker reported that Nucor does plastics recycling at its plant site and they desire to expand their recycling efforts. Other recycling efforts were discussed, including a recycling competition between the two parish high schools.

Keri Walker reported that there is a glass recycling station at the parish libraries and at Schexnayder's Supermarket in South Vacherie and this recycling effort has been very successful thus far. More publicity and effort need to be put into this recycling project to make it more successful.

Devin Schexnayder reported that SWS of LSU is deploying the Geaux Recycling Initiative. He stated that SWS is trying to get more involved with all types of recycling. It was reported that Louisiana Scrap Metals accepts aluminum cans and objects for recycling.

4. **Littering in the wetlands** – Mary Kliebert questioned how we could help keep litter that has been deposited along our roads and highways from getting into our wetlands and waterways. She stated that Osprey International is devising ways to help remedy this recurring problem.
5. **Beautification** – Mary reported that several beautification grants have opened up on the KLB website. This will be discussed more fully at a future meeting.
6. **Electronics recycling and paper shredding event** – After a brief discussion, in conjunction with America Recycles Day 2023 (November 15, 2023), on motion of Pam Poche, seconded by Mary Kliebert, and unanimously passed, the Board agreed to conduct another electronics recycling and paper shredding event this fall, similar to the very successful ones we have conducted in the past. This event will be conducted either on Saturday November 11 or Saturday November 18, 2023,

depending on our vendors' availabilities. Jude Gravois will check on this and report back to the Board. This event will be held in the Winn-Dixie parking lot in Gramercy from 8:30 a.m. until 11:00 a.m. Publicity will be needed to insure success of this event. Volunteers and community and student involvement will be needed. This event usually costs the Board a total of \$1,500 in expenses for the vendors participating in this event. Final arrangements for this event will be discussed and decided on at our next meeting.

7. **State KLB Conference** – The State KLB Conference will be held on October 10 and 11 in Baton Rouge. Members should let Audrey know if they would like to attend. Ken indicated that he would attend.
8. **Budget Review** – The Board briefly reviewed the status of our budget with the parish. Money is still available in this year's budget for our upcoming purchases/projects/events.
9. **Fast Food Farm** – This year's Fast Food Farm event will be on October 18 and will involve the older students (2<sup>nd</sup> and 3<sup>rd</sup> graders). Supplies will be needed for this event. This will be discussed and decided at our September meeting.

## V. COMMITTEE REPORTS

1. Recycling Committee – Jude Gravois – no report other than what was stated during the meeting.
2. Litter Abatement Committee – chair needs to be appointed – no report other than what was stated during the meeting.
3. Beautification Committee – Mary Kliebert – no report other than what was stated during the meeting.
4. Education Committee – Rachael Schexnayder – no report other than what was stated during the meeting.
5. Publicity Committee – Ken Guidry – still need someone to become Bonne' Bonfire.
6. Grants Committee – chair needs to be appointed – need volunteers to write grants.

## VI. COMMENTS FROM BOARD MEMBERS

None, other than what was stated during the meeting.

## VII. NEXT MEETING

Our next meeting will be held on Monday, September 18, 2023 at 6:00 o'clock p.m. at the Welcome Center in Gramercy, Louisiana. All meetings are open to the public.

## VIII. ADJOURNMENT

There being no other business to discuss, on motion of Darlene Riley, seconded by Marvis Brown, and unanimously approved, the meeting was declared adjourned at 7:15 p.m.

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Ken Guidry, Chairperson

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Jude Gravois, Secretary

**RECORD OF PROCEEDINGS OF THE  
KEEP ST. JAMES PARISH BEAUTIFUL BOARD  
TAKEN AT A REGULAR MEETING HELD ON MONDAY, SEPTEMBER 18, 2023**

The Keep St. James Parish Beautiful Board met in regular session on Monday, September 18, 2023, at 6:00 p.m. in the Conference Room at the St. James Parish Welcome Center in Gramercy, Louisiana.

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENT REFLECTION, AND ROLL CALL**

The meeting was called to order at 6:00 p.m. by Ken Guidry, Chairperson. The Pledge of Allegiance was led by Ken, followed by a moment of silent reflection. Roll call was then taken:

**PRESENT:** Ken Guidry, Chairperson, Pam Poche, Beverly Dumas, Mary Kliebert, Marvis Brown, Jude Gravois, and Barbara Woods, members.

Rose Strickland and Audrey Temple, representing St. James Parish Government, were also present.

**ABSENT:** Rachael Schexnayder and Darlene Riley, members.

Special guest(s) in attendance – Devin Schexnayder of SWS at LSU, Keri Walker of St. James Parish Library, and Victoria Henry, St. James Parish Public Information Office, were also present and were introduced to the Board.

**II. MINUTES**

1. On motion of Pam Poche, seconded by Barbara Woods, and unanimously passed, the minutes of the Board's July 17, 2023 meeting was approved as presented, and the minutes of the Board's August 21, 2023 meeting was approved as amended.

**III. OLD BUSINESS**

1. **Ethics training** – Ken Guidry again reminded the Board that everyone is required to again take the ethics training course for 2023. The course is now available on-line. All members will need to take the course and submit their completion certificate to Rose before the end of the year.
2. **Grants update** – Mary Kliebert gave us an update on the two grants we have received through Keep Louisiana Beautiful:
  - a. Our grant from KLB for a five-gallon portable water-filling station for use at our public events is a reimbursable grant, which means that once the station is purchased and necessary paperwork and Zoom meeting requirements are met, the grant will reimburse the cost of the station.
  - b. Our grant from KLB for five trash receptacles for Lutchter Park was also approved. We previously agreed to spend up to \$150 for decals with the Keep St. James Parish Beautiful and Keep Louisiana Beautiful logos to be placed on the trash receptacles.

3. **Koch Methanol and Mosiac Community Awareness Boards (CAB)** – No meetings have taken place recently.
4. **Electronics recycling and paper shredding event** – The Board discussed our upcoming electronics recycling and paper shredding event. This event will be conducted on Saturday November 18, 2023 in the Winn-Dixie parking lot in Gramercy from 8:30 a.m. until 11:00 a.m. Publicity will be needed to insure success of this event. Volunteers and community and student involvement will be needed. The projected cost of this event to the Board will be a total of \$1,500 in expenses for the vendors participating in this event. On motion of Rachael Schexnayder, seconded by Marvis Brown, and unanimously passed, the Board agreed to spend \$500 for the electronics recycling vendor (CACRC) and \$1,000 for paper shredding vendor (Vital Records Control of Louisiana – VRC). Final arrangements for this event will be discussed and decided on at our next meeting.
5. **State KLB Conference** – The State KLB Conference will be held on October 10 and 11 in Baton Rouge. Members should let Audrey know if they would like to attend. Ken indicated that he would attend.

#### IV. NEW BUSINESS

1. **Recycling currently available**
  - a. **Nucor recycling** – Devin Schexnayder reported on Nucor’s recycling efforts at its plant and hoped that we could piggy-back on some of those efforts.
  - b. **Glass Recycling** – Keri Walker reported that there are glass recycling stations at the parish libraries and this recycling effort has been very successful thus far. More publicity and effort needs to be put into this recycling project to make it more successful. To assist in this recycling project, on motion of Mary Kliebert, seconded by Barbara Woods, and unanimously passed, the Board authorized the purchase of five 20-gallon Rubbermaid Brute trash cans (or similar) at a cost of up to \$35.00 per trash can to be placed at the parish libraries and other public locations within the parish for glass and other recycling stations. Jude Gravois agreed to look into purchasing the trash cans.
2. **Parish litter abatement crews’ methods** – The Board briefly discussed Mary Kliebert’s previous suggestion that the parish’s litter abatement crews to collect and separate recyclables from the litter they pick up in the parish and determine where the recyclables could be sent for recycling.
3. **Beautification** – Audrey Temple reported that there are several beautification grants that can be applied for through Keep Louisiana Beautiful. Federal grants are also possibly available.
4. **Fast Food Farm** – This year’s Fast Food Farm event will be on October 18 and will involve the older students (2<sup>nd</sup> and 3<sup>rd</sup> graders). Supplies will be needed for this event. On motion of Mary Kliebert, seconded by Beverly Steib, and unanimously passed, the Board agreed to spend up to \$500 for 800 age-appropriate coloring books to be distributed to the students who attend this event.

## **1. COMMITTEE REPORTS**

1. Recycling Committee – Jude Gravois – no report other than what was stated during the meeting.
2. Litter Abatement Committee – chair needs to be appointed – no report other than what was stated during the meeting.
3. Beautification Committee – Mary Kliebert – no report other than what was stated during the meeting.
4. Education Committee – Rachael Schexnayder – no report other than what was stated during the meeting.
5. Publicity Committee – Ken Guidry – still need someone to become Bonne’ Bonfire.
6. Grants Committee – chair needs to be appointed – need volunteers to write grants.

## **2. COMMENTS FROM BOARD MEMBERS**

None, other than what was stated during the meeting.

## **3. NEXT MEETING**

Our next meeting will be held on Monday, October 16, 2023 at 6:00 o’clock p.m. at the Welcome Center in Gramercy, Louisiana. All meetings are open to the public.

## **4. ADJOURNMENT**

There being no other business to discuss, on motion of Mary Kliebert, seconded by Barbara Woods, and unanimously approved, the meeting was declared adjourned at 7:15 p.m.

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Ken Guidry, Chairperson

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Jude Gravois, Secretary

**RECORD OF PROCEEDINGS OF THE  
KEEP ST. JAMES PARISH BEAUTIFUL BOARD  
TAKEN AT A REGULAR MEETING HELD ON TUESDAY, JANUARY 17, 2023**

The Keep St. James Parish Beautiful Board met in regular session on Tuesday, January 17, 2023, at 6:00 p.m. in the Conference Room at the St. James Parish Welcome Center in Gramercy, Louisiana.

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENT REFLECTION, AND ROLL CALL**

The meeting was called to order at 6:00 p.m. by Ken Guidry, Chairperson. The Pledge of Allegiance was led by Ken, followed by a moment of silent reflection. Roll call was then taken:

**PRESENT:** Ken Guidry, Chairperson, Pam Poche, Marvis Brown, Beverly Dumas, Jude Gravois, and Darlene Riley.

Hollie Zeringue and Audrey Temple, representing St. James Parish Government.

Special guest(s) in attendance – None.

**ABSENT:** Rachael Schexnayder, Mary Kliebert, and Barbara Woods, members.

**II. MINUTES**

1. On motion of Marvis Brown, seconded by Beverly Dumas, and unanimously passed, review and approval of the minutes of the October 17, 2022 and December 19, 2022 meetings were deferred to a later date.

**III. OLD BUSINESS**

1. **Tree Planting/Beautification Project at St. James High School** – Ken Guidry presented a flyer for the tree planting/beautification project at St. James High School which is scheduled for this coming Friday, January 20, 2023, at 9:00 a.m. in conjunction with Arbor Day 2023. Twenty-seven live oaks and eight magnolia trees will be planted. The public is invited to attend. All Board members are encouraged to attend and wear their KSJPB shirts to this event. There will be a public ceremony with dignitaries to begin this event. The students will be in attendance and will participate in the ceremony and the tree planting.
2. **Ethics training** – Ken Guidry reported that a new ethics year has begun and everyone is required to again take the ethics training course for 2023. The course is now available on-line. All members will need to take the course and submit their completion certificate to Hollie before the end of the year.
3. **Future Projects – Spring parish-wide cleanup day.** The Board discussed plans for our spring up-coming spring parish-wide cleanup event scheduled for Saturday, April 22, 2023, in conjunction with Earth Day. The same general plan as last year's event will be followed. Need publicity and volunteers. More discussion to follow at future meetings.

**IV. NEW BUSINESS**

1. **KLB Affiliate Grants** – Ken reported that the KLB website has information on several KLB grants that are available this year. This will be discussed further at our February meeting.

2. **Budget for 2023** – Ken reviewed budget documents with the Board. On motion of Pam Poche, seconded by Darlene Riley, and unanimously passed, the Board agreed that defer action on the budget until our February meeting.
3. **Report to St. James Parish Council** – Jude Gravois reported that the Board’s annual report he presented to the St. James Parish Council at its meeting on December 21, 2022 was very well received. The Council and Parish President thanked the Board for all that it does in Keeping St. James Parish Beautiful.

## **V. COMMITTEE REPORTS**

1. Recycling Committee – Jude Gravois – Recommended that the Board consider doing another recycling event in the fall, if finances at that time permit.
2. Litter Abatement Committee – chair needs to be appointed – no report other than what was stated during the meeting.
3. Beautification Committee – Mary Kliebert – no report other than what was stated during the meeting.
4. Education Committee – Rachael Schexnayder – Ag Day at the Fast Food Farm will be in April.
5. Publicity Committee – Ken Guidry – still need someone to become Bonne’ Bonfire.
6. Grants Committee – chair needs to be appointed – need volunteers to write grants.

## **VI. COMMENTS FROM BOARD MEMBERS**

None, other than what was stated during the meeting.

## **VII. NEXT MEETING**

On motion of Pam Poche, seconded by Beverly Dumas, and unanimously passed, the Board agreed that our next meeting will be held on Monday, February 13, 2023 at 6:00 o’clock p.m. at the Welcome Center in Gramercy, Louisiana, as Monday, February 20, 2023 is a parish holiday. All meetings are open to the public.

## **VIII. ADJOURNMENT**

There being no other business to discuss, on motion of Pam Poche, seconded by Beverly Dumas, and unanimously approved, the meeting was declared adjourned at 7:00 p.m.

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Ken Guidry, Chairperson

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Jude Gravois, Secretary

**RECORD OF PROCEEDINGS OF THE  
KEEP ST. JAMES PARISH BEAUTIFUL BOARD  
TAKEN AT A REGULAR MEETING HELD ON MONDAY, FEBRUARY 13, 2023**

The Keep St. James Parish Beautiful Board met in regular session on Monday, February 13, 2023, at 6:00 p.m. in the Conference Room at the St. James Parish Welcome Center in Gramercy, Louisiana.

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENT REFLECTION, AND ROLL CALL**

The meeting was called to order at 6:00 p.m. by Ken Guidry, Chairperson. The Pledge of Allegiance was led by Ken, followed by a moment of silent reflection. Roll call was then taken:

**PRESENT:** Ken Guidry, Chairperson, Rachael Schexnayder, Pam Poche, Beverly Dumas, Jude Gravois, and Mary Kliebert.

Hollie Zeringue and Audrey Temple, representing St. James Parish Government, were not in attendance.

Special guest(s) in attendance – None.

**ABSENT:** Marvis Brown, Darlene Riley, and Barbara Woods, members.

**II. MINUTES**

1. On motion of Mary Kliebert, seconded by Rachael Schexnayder, and unanimously passed, review and approval of the minutes of the October 17, 2022, December 19, 2022, and January 17, 2023 meetings were deferred to a later date.

**III. OLD BUSINESS**

1. **Tree Planting/Beautification Project at St. James High School** – Ken Guidry reported that the tree planting/beautification project at St. James High School which was held on Friday, January 20, 2023, at 9:00 a.m. in conjunction with Arbor Day 2023, was a huge success. Rachael Schexnayder, Marvis Brown, and Beverly Dumas represented the KSJPB Board at this event. Rachael was a speaker during the ceremonial part of this event. This event received plenty of publicity. The Board thanked Ken for all of his impetus, encouragement, and planning of this event. The Board also discussed looking into possibly planting trees at the Courthouse in Convent.
2. **Ethics training** – Ken Guidry again reminded the Board that everyone is required to again take the ethics training course for 2023. The course is now available on-line. All members will need to take the course and submit their completion certificate to Hollie before the end of the year.
3. **Future Projects – Spring parish-wide cleanup day.** The Board again discussed in detail plans for our up-coming spring parish-wide cleanup event scheduled for Saturday, April 22, 2023, in conjunction with Earth Day. This event has already been reported to KLB. We should receive some supplies for this event from KLB. We hope to get the parish involved in this event, especially the parish's litter control employees. The same general plan as last year's event will be followed for this year's event. Need publicity and volunteers.

Groups that need to be contacted to participate include the Towns of Gramercy and Lutchter, Nucor Steel, and Koch Methanol. We will need someone to cook a jambalaya for lunch for the participants. Several names of cooks were suggested, including Poncho Roussel and Rydell Malancon. Possibly Nucor will donate water for the workers again this year. Mary suggested that reusable water containers be used rather than plastic bottles. Possibly gallon jugs and paper or reusable water cups could be used. Possibly ask participants to bring their own reusable water cups/bottles. Hollie will ask Victoria with the parish's PR Department to prepare the flyer for this event. Also, Mary suggested that we should consider using recyclable litter bags or biodegradable trash bags.

More discussion and planning to continue at our March meeting.

#### **IV. NEW BUSINESS**

1. **Budget for 2023** – Ken reviewed budget documents with the Board. Budget items were discussed and possible expenditures for this year include purchasing supplies for Ag Day at the Fast Food Farm, purchasing supplies for the parish-wide cleanup event, expenses for the KLB state conference, and expenses for our fall recycling event (which cost \$1,500 for last year's fall recycling event).
2. **KLB Affiliate Grants** – Mary Kliebert reported that April 15 is the deadline for make a request for a KLB grant for large trash receptacles. May be too late to request a KLB Healthy Communities Grant. March 8 is the deadline. See KLB website for more info on KLB grants.
3. **Window boxes at Welcome Center** – On motion of Rachael Schexnayder, seconded by Pam Poche, and unanimously passed, the Board agreed to spend up to \$150 for plants and supplies for new spring plantings in the window boxes at the Welcome Center.
4. **Fast Food Farm** – Mary Kliebert and Pam Poche will go to the Fast Food Farm on February 22 to assess what needs to be done in advance of Ag Day.

#### **V. COMMITTEE REPORTS AND COMMENTS FROM BOARD MEMBERS**

None, other than what was stated during the meeting.

#### **VI. NEXT MEETING**

On motion of Beverly Dumas, seconded by Jude Gravois, and unanimously passed, the Board agreed that our next meeting will be held on Monday, March 13, 2023 at 6:00 o'clock p.m. at the Welcome Center in Gramercy, Louisiana. All meetings are open to the public.

#### **VII. ADJOURNMENT**

There being no other business to discuss, on motion of Pam Poche, seconded by Mary Kliebert, and unanimously approved, the meeting was declared adjourned at 7:00 p.m.

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Ken Guidry, Chairperson

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Jude Gravois, Secretary

**RECORD OF PROCEEDINGS OF THE  
KEEP ST. JAMES PARISH BEAUTIFUL BOARD  
TAKEN AT A REGULAR MEETING HELD ON MONDAY, APRIL 17, 2023**

The Keep St. James Parish Beautiful Board met in regular session on Monday, April 17, 2023, at 6:00 p.m. in the Conference Room at the St. James Parish Welcome Center in Gramercy, Louisiana.

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENT REFLECTION, AND ROLL CALL**

The meeting was called to order at 6:00 p.m. by Ken Guidry, Chairperson. The Pledge of Allegiance was led by Ken, followed by a moment of silent reflection. Roll call was then taken:

**PRESENT:** Ken Guidry, Chairperson, Pam Poche, Rachael Schexnayder, Mary Kliebert, Marvis Brown, Beverly Dumas, and Darlene Riley, members.

**ABSENT:** Jude Gravois and Barbara Woods, members.

Hollie Zeringue and Audrey Temple, representing St. James Parish Government, were not in attendance.

**II. MINUTES**

1. Approval of minutes of previous Board meetings were deferred to a later meeting.

**III. OLD BUSINESS**

1. **Ethics training** – Ken Guidry again reminded the Board that everyone is required to again take the ethics training course for 2023. The course is now available on-line. All members will need to take the course and submit their completion certificate to Hollie before the end of the year.
2. **Spring parish-wide cleanup day.** Plans for our up-coming April 22 parish-wide cleanup event were briefly discussed.
3. **Applying for grants** – Mary Kliebert reported that she is looking into applying for two KLB grants: one for five trash receptacles for the Lutcher Park, and another for a reusable water supply system to use at Board-sponsored functions and events.

**IV. NEW BUSINESS**

1. **Grant Committee** – Ken reported that there is a need for us to establish a Grant Committee.
2. **Budget Review and discussion and planning for the future** – This agenda item was briefly discussed.
3. **Report on Parish Council March 15 meeting** – Ken updated the Board on the March 15 Parish Council meeting and requested help with our projects/events. Help will also be requested from the Towns of Gramercy and Lutcher.

**V. COMMITTEE REPORTS AND COMMENTS FROM BOARD MEMBERS – None.**

**VI. NEXT MEETING**

Our next meeting will be held on Monday, May 15, 2023 at 6:00 o'clock p.m. at the Welcome Center in Gramercy, Louisiana. All meetings are open to the public.

**VII. ADJOURNMENT**

There being no other business to discuss, on motion of Darlene Riley, seconded by Pam Poche, and unanimously approved, the meeting was declared adjourned at 7:00 p.m.

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Ken Guidry, Chairperson

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Jude Gravois, Secretary (based on notes provided)